

**MINUTES** of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 15th day of December, 2016.

**PRESENT:** Earl L. Jann, Chairman  
Jerome D. Schad, Vice Chairman  
Robert Anderson, Treasurer  
Joseph T. Burns, Secretary to the Authority  
Robert F. Gaylord, Executive Director  
Robert J. Lichtenthal, Jr., Deputy Director  
Paul H. Riester, Director of Administration  
Russell Stoll, Executive Engineer  
Karen A. Prendergast, Comptroller  
Steven D'Amico, Business Office Manager  
Ronald P. Bennett, Associate Attorney  
Jacqueline Mattina, Deputy Associate Attorney  
Ashley W. Johnson, Deputy Associate Attorney  
John Mogavero, Chemist/Chief WPTO  
Paul Whittam, Director of Water Quality  
Daniel J. NeMoyer, Director of Human Resources

**ATTENDEES:** Mike Wymer (Wendel)  
Sean Dwyer

#### **CALL TO ORDER**

#### **PLEDGE TO THE FLAG**

#### **I. - ROLL CALL**

#### **II. - READING OF MINUTES**

Motion by Mr. Anderson seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, December 1, 2016.

#### **III. - APPROVAL OF MINUTES**

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, December 1, 2016.

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$11,697,000.00 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## ITEM 1

CP01562

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Item No.	Master P/O Number	Description and Vendor	Date	Amount
1	1358-17	M&T BANK FEES PAID - 2017 CASH MANAGEMENT MANUFACTURERS & TRADERS TRUST COMPANY Effective 1/01/2017 Thru 12/31/2017	12/12/2016	40,000.00
2	1401-17	NFG GAS PURCHASED - 2017 ECWA NATIONAL FUEL Effective 1/01/2017 Thru 12/31/2017	12/12/2016	150,000.00
3	1405-17	SWAN RAMP PARKING - 2017 3279 GROUP INC ECWA 3279 GROUP INC Effective 1/01/2017 Thru 12/31/2017	12/12/2016	7,000.00
4	1407-17	NYSEG POWER PURCHASED - 2017 ECWA NYSEG Effective 1/01/2017 Thru 12/31/2017	12/12/2016	330,000.00
5	1415-17	NATIONAL GRID POWER PURCHASED - 2017 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2017 Thru 12/31/2017	12/12/2016	1,000,000.00
6	1430-17	NYS UNEMPLOYMENT INSURANCE - 2017 ECWA NYS UNEMPLOYMENT INSURANCE Effective 1/01/2017 Thru 12/31/2017	12/12/2016	30,000.00
7	1580-17	POSTAGE PERMIT FOR 2017 #04437-001 ECWA POSTMASTER BUFFALO NEW YORK (4437) Effective 1/01/2017 Thru 12/31/2017	12/12/2016	60,000.00
8	1787-17	SUNOCO GAS FOR 2017 STURGEON POINT WEX BANK Effective 1/01/2017 Thru 12/31/2017	12/12/2016	15,000.00



**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0520-16	19	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2016 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 6,000.00                    3,840.40                    2,159.60	12/12/2016	200.00
1.2	0528-17	35	AUTO AND TRUCK DEALER REPAIRS - DELACY ECWA DELACY FORD INC                    (TRANSIT RD ELMA) Effective 4/01/2016 Thru 1/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00                    3,935.12                    16,064.88	12/12/2016	16.38
1.3	0962-HT006	4	IT CONSULTING AND TECH SUPPORT SERVICES INFORMATION TECHNOLOGY DEPARTMENT HI-TECH SERVICES INC Effective 8/01/2016 Thru 7/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000,000.00                    95,124.00                    904,876.00	12/12/2016	21,645.00
1.4	1053-16CL	31	LIQUID CHLORINE    12/07/16 STURGEON PT. JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2016 Thru 4/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 370,300.00                    131,721.00                    238,579.00	12/12/2016	5,290.00
1.5	1101-16	74	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 800,000.00                    330,183.10                    469,816.90	12/12/2016	353.40
1.6	1214-16	75	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 600,000.00                    386,508.89                    213,491.11	12/12/2016	334.50

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	1252-14	30	MACHINING AND FABRICATION SERVICES NORTH BOSTON STATION SURGE VALVE EDWIN J MCKENICA & SONS INC Effective 8/01/2014 Thru 7/31/2017	12/12/2016 SERVICE REPAIR	82.50
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			126,750.00	91,767.99	34,982.01
1.8	1252-14	31	MACHINING AND FABRICATION SERVICES MARILLA STATION PUMP SHAFTS EDWIN J MCKENICA & SONS INC Effective 8/01/2014 Thru 7/31/2017	12/12/2016 SERVICE REPAIR	1,613.50
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			126,750.00	93,381.49	33,368.51
1.9	1401-16	46	NFG GAS PURCHASED - 2016 ECWA NATIONAL FUEL Effective 1/01/2016 Thru 12/31/2016	12/12/2016	578.62
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			150,000.00	41,011.69	108,988.31
1.10	1405-16	23	SWAN RAMP PARKING - 2016 3279 GROUP INC ECWA 3279 GROUP INC Effective 1/01/2016 Thru 12/31/2016	12/12/2016	315.00
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			7,000.00	5,367.00	1,633.00
1.11	1407-16	49	NYSEG POWER PURCHASED - 2016 ECWA NYSEG Effective 1/01/2016 Thru 12/31/2016	12/12/2016	9,360.75
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			380,000.00	362,298.38	17,701.62
1.12	1415-16	46	NATIONAL GRID POWER PURCHASED - 2016 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2016 Thru 12/31/2016	12/12/2016	10,407.59
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			1,000,000.00	719,054.63	280,945.37

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1.13	1903-16EL	11	ELLICOTT SQUARE ELECTRICITY - 2016 ELLICOTT SQUARE, 10 ELLICOTT SQ. COURT 10 ELLICOTT SQUARE COURT (ELECTRICITY) Effective 1/01/2016 Thru 12/31/2016	12/12/2016	2,070.13
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			36,000.00    25,936.21    10,063.79		
1.14	1903-17	62	RENT PAYMENTS TO ELLICOTT SQUARE-5 YEAR ADMINISTRATION ELLICOTT GROUP LLC Effective 5/01/2012 Thru 4/30/2017	12/12/2016	18,210.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,125,000.00    1,050,747.83    74,252.17		
1.15	1921-16	4	WATER & SEWER-TOWN OF TONAWANDA-2016 VAN DE WATER TONAWANDA TOWN CLERK Effective 1/01/2016 Thru 12/31/2016	12/12/2016	191.38
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,000.00    796.69    1,203.31		
1.16	200735	346	DISPATCH NOV 2016 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	12/12/2016	109.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74    57,406.17    7,093.57		
1.17	200735	347	ES ACCOUNTING NOV 2016 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	12/12/2016	195.49
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74    57,601.66    6,898.08		
1.18	200735	348	SC DESIGN NOV 16 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	12/12/2016	109.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74    57,711.62    6,788.12		

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1.19	200735	349	SC COPY ROOM NOV 16 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	12/12/2016	109.96
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74 57,821.58 6,678.16		
1.20	200735	350	WQ/VW LAB NOV 2016 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	12/12/2016	109.96
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74 57,931.54 6,568.20		
1.21	200735	351	ES MAIN COPY NOV 2016 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016	12/12/2016	284.58
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74 58,216.12 6,283.62		
1.22	200776	133	PEST / RODENT CONTROL - 2013-2018 VARIOUS LOCATIONS - ECWA ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018	12/12/2016	55.00
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			10,000.00 9,870.00 130.00		
1.23	200776	134	PEST / RODENT CONTROL 2013-2018 STP ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018	12/12/2016	55.00
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			10,000.00 9,925.00 75.00		
1.24	2014011	118	EL.SQ PHONE & SC TO EL PT TO PT DEC.2016 SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2014 Thru 5/22/2017	12/12/2016	970.55
				NEW YORK STATE CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			350,060.00 247,342.85 102,717.15		

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1.25	2015010	121	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017	12/12/2016 NONE	82.71
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00            6,575.48            3,423.52		
1.26	2015010	122	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017	12/12/2016 NONE	68.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00            6,644.44            3,354.56		
1.27	2015021	8	TESTING ANALYSIS FOR NYSDOH TREATMENT PLANTS PACE ANALYTICAL SERVICES INC Effective 11/15/2015 Thru 11/14/2017	APRIL            12/12/2016	160.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,880.00            1,140.00            1,740.00		
1.28	2016001	42	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2016 Thru 12/31/2016	11/23 INV      12/12/2016	4,869.25
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			285,000.00          244,423.50          40,576.50		
1.29	2016001	43	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2016 Thru 12/31/2016	11/18 INV      12/12/2016	535.75
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			285,000.00          244,959.25          40,040.75		
1.30	2016002	14	MAINTENANCE AND REPAIR OF HALOGEN VALVES STURGEON POINT PERTECH INC Effective 1/01/2016 Thru 12/31/2016	12/12/2016	238.39
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			7,500.00            7,257.65            242.35		

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1.31	2016006	13	COLILERT IDEXX MEDIA/EQUIPMENT 2016 VAN DE WATER IDEXX DISTRIBUTION INC Effective 2/01/2016 Thru 1/31/2017	12/12/2016	41.48
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			90,000.00   77,328.05   12,671.95		
1.32	2016006	14	COLILERT IDEXX MEDIA/EQUIPMENT 2016 STURGEON POINT IDEXX DISTRIBUTION INC Effective 2/01/2016 Thru 1/31/2017	12/12/2016	41.48
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			90,000.00   77,369.53   12,630.47		
1.33	2016010	19	FIRST AID REFILL PROGRAM SP MONITOR FIRST AID @ VARIOUS LOCATIONS DIVAL SAFETY EQUIPMENT INC Effective 2/28/2016 Thru 2/27/2018	12/12/2016	78.91
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,900.00   2,091.90   7,808.10		
1.34	2016015	35	SODIUM HYPOCHLORITE BOOSTER STATIONS RIVERSIDE CHEMICAL COMPANY INC Effective 5/01/2016 Thru 4/30/2017	12/12/2016	188.10
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00   7,311.10   2,687.90		
1.35	2016017	9	GOODYEAR TIRES VARIOUS ECWA VEHICLES GOODYEAR SERVICE STORES (TRANSIT RD.) Effective 5/16/2016 Thru 5/15/2017	12/12/2016 NONE	1,092.70
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00   16,137.19   3,862.81		
1.36	2016018	5	PLUMBING SERVICE FLOOR DRAIN ECWA FACILITIES KANDEFER PLUMBING & HEATING INC Effective 5/12/2016 Thru 5/11/2017	12/12/2016	395.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00   1,261.36   8,737.64		

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1.37	2016024	5	WINDOW CLEANING:DEC 2016 ECWA SERVICE CENTER CLEARVIEW MAINTENANCE CORP Effective 8/01/2016 Thru 7/31/2017	12/12/2016	240.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			3,150.00   1,430.00   1,720.00		
1.38	2016038	5	UFPO TICKET MANAGEMENT SYSTEM LOCATION OF WATER LINES BYTRONICS INC (FAIRPORT NY) Effective 8/27/2016 Thru 9/26/2017	12/12/2016	616.75
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			17,500.00   3,541.25   13,958.75		
1.39	2016043	1	BATTERIES VARIOUS EQUIPMENT FASTENAL COMPANY Effective 12/01/2016 Thru 11/30/2017	12/12/2016	790.15
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000.00   790.15   4,209.85		
1.40	2030-16	37	DELIVERY SERVICES 2016 STURGEON POINT UNITED PARCEL SERVICE Effective 3/21/2016 Thru 3/20/2017	12/12/2016	54.68
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000.00   1,745.05   3,254.95		
1.41	2604-15UNI	351	TOWEL, UNIFORM SERVICE 11-28-16 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017	12/12/2016 NONE	370.19
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00   44,182.36   40,817.64		
1.42	2604-15UNI	353	TOWEL, UNIFORM SERVICE VDW & WQ 11/29/16 VDW CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017	12/12/2016 NONE	136.08
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00   44,325.85   40,674.15		

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1.43	2604-15UNI	354	UNIFORM SERVICE 11/30/16 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017	12/12/2016 NONE	122.24
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00 44,448.09 40,551.91		
1.44	2778-16	14	ELEVATOR MAINTENANCE AND SERVICE ECWA 12/01/2016 NOV. THYSSENKRUPP ELEVATOR CORP. Effective 2/01/2016 Thru 12/31/2016	12/12/2016	580.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 11,337.00 8,663.00		
1.45	4121-16	50	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2016 Thru 12/31/2017	12/12/2016	61.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			220,000.00 57,806.20 162,193.80		
1.46	4452-W22A	9	W-22A, PAYMENT NO. 8, THROUGH 10/31/16 CONSTRUCTION DEPARTMENT DN TANKS, INC. Effective 10/15/2015 Thru 3/31/2017	12/12/2016 CONTRACTOR	196,996.07
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			3,466,288.97 3,216,680.20 249,608.77		
1.47	4908-16	15	REPAIRS AND PARTS - CATERPILLAR MAINTENANCE AND REPAIR OF VEHICLES MILTON CAT Effective 4/01/2016 Thru 5/18/2018	12/12/2016 NONE	81.14
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			50,000.00 5,260.74 44,739.26		
1.48	5228-15	56	MAINTENANCE AGREEMENT FOR RADIO SYSTEM VARIOUS LOCATIONS FOR VEHICLES FM COMMUNICATIONS INC Effective 4/01/2015 Thru 3/31/2017	12/12/2016	1,318.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			90,332.00 33,375.40 56,956.60		

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1.49	5658-16	478	SCADA FOR VDW AND STPTN 2/29 TO 3/24/16 STURGEON POINT AND VAN DE WATER OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	12/12/2016 CONTRACTOR	1,510.02
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,787,414.61	415,260.39
1.50	5658-16	479	SC- TROUBLESHOOT/REPLACE CAMERA PWR SUP ECWA OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	12/12/2016 CONTRACTOR	159.60
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,787,574.21	415,100.79
1.51	5658-16	480	RTU, POWER METER, RECEPTACLE UPGRADE WINDOM STATION OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	12/12/2016 CONTRACTOR	3,192.00
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,790,766.21	411,908.79
1.52	5658-16	481	RTU, POWER METER, RECEPTACLE UPGRADE WINDOM STATION OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	12/12/2016 CONTRACTOR	1,276.80
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,792,043.01	410,631.99
1.53	5658-16	482	POWER METER UPGRADE EAST AURORA STATION OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	12/12/2016 CONTRACTOR	319.20
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,792,362.21	410,312.79
1.54	5658-16	483	RTU UPGRADE MARILLA TANK OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	12/12/2016 CONTRACTOR	1,117.50
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			2,202,675.00	1,793,479.71	409,195.29

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1.55	6209-15	106	POLYALUMINUM CHLORIDE COAGULANT ST. POINT 12/06/2016 KEMIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017	12/12/2016	4,988.34
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			679,592.63    599,345.95    80,246.68		
1.56	6449-16	163	GROUP 00400674 11/28/16 - 11/30/16 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2016 Thru 12/31/2016	12/12/2016	1,224.82
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00    4,466,332.06    533,667.94		
1.57	6449-16	164	GROUP 00400674 12/01/16 - 12/04/16 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2016 Thru 12/31/2016	12/12/2016	69,852.74
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00    4,536,184.80    463,815.20		
1.58	6449-16	165	BCBS MONTHLY PREMIUM - DECEMBER 2016 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2016 Thru 12/31/2016	12/12/2016	22,413.43
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00    4,558,598.23    441,401.77		
1.59	6449-16	166	GROUP DT-5541 & DT-5542 INV #ECWAD113016 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2016 Thru 12/31/2016	12/12/2016	573.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00    4,559,171.23    440,828.77		
1.60	6493-18-#1	5	RESTORATION REPAIRS - AREA #1 ECWA LEDGE CREEK DEVELOPMENT INC Effective 4/01/2016 Thru 12/31/2018	12/12/2016	127,449.98
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,822,832.50    560,267.88    2,262,564.62		

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1.61	6493-18-#2	5	RESTORATION REPAIRS - AREA #2 ECWA LEDGE CREEK DEVELOPMENT INC Effective 4/01/2016 Thru 12/31/2018	12/12/2016	116,135.76
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,897,036.50    463,081.78    2,433,954.72		
1.62	6513-15	20	BILL PRINTING, PRESENTATION & PAYMENT CUSTOMER BILLS NOVEMBER 2016 MATRIX IMAGING SOLUTIONS INC Effective 1/01/2016 Thru 12/31/2016	12/12/2016	7,579.36
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			138,000.00    99,083.69    38,916.31		
1.63	6645-15	123	MAINTENANCE CONTRACT-HVAC EQUIP BALL STATION VFD DRIVES MOLLENBERG - BETZ INC Effective 6/01/2015 Thru 6/30/2017	12/12/2016	579.44
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			465,700.00    181,496.38    284,203.62		
1.64	6952-15FEE	26	MONTHLY ADMINISTRATION FEE-DEC.2016 PAYROLL PRO-FLEX ADMINISTRATORS, LLC Effective 12/01/2014 Thru 12/31/2017	12/12/2016	153.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			30,000.00    4,016.00    25,984.00		
1.65	6952-15FEE	27	ANNUAL RENEWAL FEE PAYROLL PRO-FLEX ADMINISTRATORS, LLC Effective 12/01/2014 Thru 12/31/2017	12/12/2016	125.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			30,000.00    4,141.00    25,859.00		
1.66	7045-16HR	37	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP Effective 1/01/2016 Thru 12/31/2016	12/12/2016	90.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00    9,355.72    9,644.28		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.67	7045-16HR	38	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP Effective 1/01/2016 Thru 12/31/2016	12/12/2016	424.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00    9,779.72    9,220.28		
1.68	7045-16HR	39	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP (CHICAGO IL) Effective 1/01/2016 Thru 12/31/2016	12/12/2016	83.41
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00    9,863.13    9,136.87		
1.69	7045-16PER	8	HEALTH WORKS - NEW HIRE PHYSICALS 2016 PERSONNEL HEALTHWORKS-WNY LLP Effective 1/01/2016 Thru 12/31/2016	12/12/2016	273.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00    10,790.00    8,210.00		
1.70	7133-16	49	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 4/01/2016 Thru 1/31/2017	12/12/2016	377.10
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00    14,702.36    5,297.64		
1.71	7722-WSA10	6	CONT-WSA10, ENGR SVC THRU 11/26/2016 WATER SYSTEM IMPROVEMENTS - CLTN SLVL WM SCHUTT & ASSOCIATES PC Effective 6/09/2016 Thru 12/31/2017	12/12/2016 CONSULTANT	11,789.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			200,000.00    59,490.25    140,509.75		
1.72	7722-WSA11	6	CONT-WSA11, ENGR SVC THRU 11/26/16 WATER SYSTEM IMPROVEMENTS-CLTN,CHTN,ETC WM SCHUTT & ASSOCIATES PC Effective 6/09/2016 Thru 12/31/2017	12/12/2016 CONSULTANT	7,832.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			170,000.00    51,016.25    118,983.75		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.73	7833-MP77B	8	CONT-MP77B, PAYMENT NO.8,ENDING 11/30/16 PINE HILL PUMP STATION STC CONSTRUCTION INC Effective 1/01/2016 Thru 12/31/2017	12/12/2016 CONTRACTOR	330,623.75
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,672,000.00   1,506,510.00   1,165,490.00		
1.74	7833-15	6	FILTER REHABILITATION, STURGEON POINT STURGEON POINT WATER TREATMENT PLANT STC CONSTRUCTION INC Effective 5/01/2015 Thru 12/19/2016	12/12/2016 CONTRACTOR	100,270.58
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,326,690.00   838,883.72   487,806.28		
1.75	8128-16	50	POSTAGE 2016 11/30/16-12/06/16 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2016 Thru 12/31/2016	12/12/2016	7,664.51
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			400,000.00   313,303.81   86,696.19		
Total Master P/O Releases:				75	1,099,906.08

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	AEK16-0101	HEALTH PREMIUM REIMB DECEMBER 2016 HEALTH PREMIUM REIMB - RETIREE PAUL SIENKIEWICZ	12/12/2016	1,852.32
2.2	AEK16-0102	HEALTH PREMIUM REIMB DECEMBER 2016 HEALTH PREMIUM REIMB - RETIREE JAMES M. ELARDO	12/12/2016	1,095.22
2.3	BS16-00030	SPARE PARTS FOR WTP LIMITORQUE ACTUATORS BOTH WATER TREATMENT PLANTS FCX PERFORMANCE - NCI	12/12/2016	39,428.00
2.4	BS16-00031	REPLACEMENT VFD ANTI-BACKDRAFT DAMPERS STP & BALL STATION SIEMENS INDUSTRY INC (DRIVES TECH DIV)	12/12/2016	5,146.50
2.5	CLS16-0031	STRAP WRENCHES VAN DE WATER GRAINGER (BUFFALO)	12/12/2016 NEW YORK STATE CONTRACT	309.24
2.6	CLS16-0032	OHAUS MB27 MOISTURE BALANCE VAN DE WATER FISHER SCIENTIFIC	12/12/2016 NEW YORK STATE CONTRACT	2,052.00
2.7	GJL16-0138	REAL VNC SOFTWARE MAINT RENEWAL ECWA SHI INTERNATIONAL CORP	12/12/2016	2,088.00
2.8	GJM16-0046	1-1/2" FIRE HOSE LINE MAINTENANCE HANES SUPPLY INC	12/12/2016	2,167.80
2.9	GJM16-0047	TOOLS, MISCELLANEOUS LINE MAINTENANCE GRAINGER (BUFFALO)	12/12/2016 NEW YORK STATE CONTRACT	1,286.54
2.10	GJM16-0048	MISCELLANEOUS TOOLS LINE MAINTENANCE MSC INDUSTRIAL SUPPLY CO INC	12/12/2016 NEW YORK STATE CONTRACT	1,320.40

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	GJM16-0049	HUSQVARNA 2 CYCLE OIL LINE MAINTENANCE RAF SUPPLY INC	12/12/2016	320.00
2.12	GJM16-0050	PRINTED FLAGS MARKING LOCATIONS BLACKBURN MANUFACTURING CO	12/12/2016	1,850.00
2.13	GJM16-0051	DIAMOND GRIT BLADES LINE MAINTENANCE FASTENAL COMPANY	12/12/2016	1,381.84 NEW YORK STATE CONTRACT
2.14	GJM16-0053	CHLORINE TEST KIT REAGENT 10ML ECWA FISHER SCIENTIFIC	12/12/2016	999.00
2.15	GJM16-0058	TV MOUNT ECWA SERVICE CENTER TRAINING ROOM CITIBANK	12/12/2016	174.18
2.16	JJM16-0049	STREAMING CURRENT DETECTOR REPLACEMENT STURGEON POINT CHEMTRAC INC	12/12/2016	9,610.00
2.17	JJM16-0050	DISTRIBUTION SCADA PLC ROUTERS, SWITCHES, ANTENNA KAMAN AUTOMATION INC.	12/12/2016	48,077.14
2.18	JMW16-0184	4'X 8'X 3/4" FINNFORM SHORING LINE MAINTENANCE SHORING AMERICAN SHORING INC	12/12/2016	1,635.00
2.19	JMW16-0185	3/4" FLARING TOOL LINE MAINTENANCE E & R INDUSTRIAL SALES	12/12/2016	162.00
2.20	JMW16-0186	MISCELLANEOUS TOOLS LINE MAINTENANCE/STORES/SERVICE CENTER LOWES COMPANIES INC	12/12/2016	625.51

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	JMW16-0187	TOOLS, MISCELLANEOUS LINE MAINTENANCE GRAINGER (BUFFALO)	12/12/2016 NEW YORK STATE CONTRACT	561.60
2.22	JMW16-0189	TOOLS, MISCELLANEOUS LINE MAINTENANCE GRAINGER (BUFFALO)	12/12/2016 NEW YORK STATE CONTRACT	204.24
2.23	JMW16-0190	2" TRASH PUMP PARTS LINE MAINTENANCE FASTENAL COMPANY	12/12/2016 NEW YORK STATE CONTRACT	447.22
2.24	JMW16-0197	VARIOUS SUPPLIES STORES STAPLES ADVANTAGE (STATE CONTRACT)	12/12/2016 NEW YORK STATE CONTRACT	66.70
2.25	JMW16-0199	SAFETY GLASSES STORES MSC INDUSTRIAL SUPPLY CO INC	12/12/2016	17.98
2.26	JTM16-0025	VFD REPLACEMENT KEYPADS VARIOUS SCADA PLANTS AND PUMP STATIONS ZELLER ELECTRIC OF BUF (1675 NIAGARA ST)	12/12/2016	1,723.00
2.27	LJM16-0174	STYROFOAM CUPS VARIOUS LOCATIONS OF ECWA DOBMEIER JANITOR SUPPLY INC	12/12/2016	160.00
2.28	LJM16-0176	KURK/GOETZ ENERGY - DIESEL SERVICE CENTER KURK FUEL COMPANY	12/12/2016 NEW YORK STATE CONTRACT	4,776.30
2.29	LJM16-0188	SOAP FOR THE CAR WASH SERVICE CENTER JOHNSON DISTRIBUTING INC	12/12/2016	195.00
2.30	PDM16-0138	CHLORINE SCALE CALIBRATIONS 2016 STURGEON POINT AND VAN DE WATER BUFFALO SCALE & SUPPLY CO	12/12/2016	700.00



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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.41	RFB16-0195	REPLACEMENT CHLORINE SENSORS STURGEON POINT & VDW PERTECH INC	12/12/2016	2,514.00
2.42	RFB16-0196	MISC. HARDWARE SUPPLIES NOV. 2016 STURGEON POINT & VDW EVANS ACE HARDWARE & BLDG SUPPLIES INC	12/12/2016	325.74
2.43	RFB16-0198	HEARING PROTECTION STP MSC INDUSTRIAL SUPPLY CO INC	12/12/2016 NEW YORK STATE CONTRACT	138.46
2.44	RPA16-0002	THREAD LOCKER SLUDGE PLANT FASTENAL COMPANY	12/12/2016 NEW YORK STATE CONTRACT	67.53
2.45	RPA16-0004	5/8" LOCK WASHERS ZINC COATED SLUDGE PLANT CONVEYOR SYSTEM FASTENAL COMPANY	12/12/2016 NEW YORK STATE CONTRACT	21.87
2.46	SB16-00020	DPD FREE CHLORINE DISPENSER WATER QUALITY FIELD SAMPLING VWR SCIENTIFIC LLC	12/12/2016	159.68
2.47	SDB16-0315	VALVE TRAILER PARTS LINE MAINT E.H.WACHS	12/12/2016	426.55
2.48	SDB16-0317	MISC SUPPLIES LINE MAINT FASTENAL COMPANY (PO BOX 1286)	12/12/2016 NEW YORK STATE CONTRACT	12.81
2.49	SDB16-0321	PLOW PARTS LINE MAINT FIVE STAR EQUIPMENT INC	12/12/2016 ERIE COUNTY CONTRACT	699.39
2.50	SDB16-0322	VEHICLE PARTS LINE MAINT KAMINSKI & SONS TRUCK EQUIPMENT	12/12/2016 ERIE COUNTY CONTRACT	64.50

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.51	SDB16-0323	VEHICLE PARTS LINE MAINT KAMINSKI & SONS TRUCK EQUIPMENT	12/12/2016	895.00
			ERIE COUNTY CONTRACT	
2.52	SDB16-0324	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	12/12/2016	54.10
2.53	SDB16-0325	REAR BUMPER FABRICATION LINE MAINT STS TRUCK EQUIPMENT & TRAILER SALES	12/12/2016	300.00
			ERIE COUNTY CONTRACT	
2.54	SDB16-0326	VEHICLE PARTS LINE MAINT STS TRUCK EQUIPMENT & TRAILER SALES	12/12/2016	831.98
			ERIE COUNTY CONTRACT	
2.55	SDB16-0327	CYLINDER RENTAL MAINTENANCE SHOP JACKSON WELDING & GAS PRODUCTS	12/12/2016	55.80
2.56	SDB16-0328	MISC SUPPLIES LINE MAINT FASTENAL COMPANY (PO BOX 1286)	12/12/2016	69.57
			NEW YORK STATE CONTRACT	
2.57	SDB16-0329	MISC SUPPLIES LINE MAINT FASTENAL COMPANY (PO BOX 1286)	12/12/2016	153.22
			NEW YORK STATE CONTRACT	
2.58	SDB16-0330	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	12/12/2016	54.10
2.59	SDB16-0331	HAND CLEANER LINE MAINT PHOENIX INDUSTRIES INC(MEAN GREEN HAND)	12/12/2016	121.60
2.60	SDB16-0333	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	12/12/2016	49.76

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2.61	SEK16-0111	MISC SUPPLIES MAINTENANCE CREWS GRAINGER (DEPT 846348423)	12/12/2016	561.10
			NEW YORK STATE CONTRACT	
2.62	SEK16-0112	THREAD O LETS REPAIRS TO GUNTHER STATION STRITT & PRIEBE INC	12/12/2016	147.00
2.63	SFN16-0011	PUMP STATION PUMP PARTS O-RINGS AND GASKETS SEALING DEVICES INC	12/12/2016	246.60
2.64	SJL16-0014	PUMP 2" TRASH PUMPS LINE MAINTENANCE PHILIPPS BROS SUPPLY INC	12/12/2016	3,860.00
2.65	SJL16-0016	HYDRANT STEAM THAWERS AND PARTS HYDRANT MAINT POLLARDWATER.COM	12/12/2016	4,046.80
2.66	SLZ16-0155	RENT - VARIOUS LOCATIONS RIGHT OF WAY RENTS 2017 C S X TRANSPORTATION-ATLANTA	12/12/2016	491.74
2.67	SLZ16-0156	RENT CR 271919 - LACKAWANNA RIGHT OF WAY RENTS C S X TRANSPORTATION-ATLANTA	12/12/2016	38.00
2.68	SLZ16-0157	RENT CR 1232394- LACKAWANNA RIGHT OF WAY RENTS C S X TRANSPORTATION-ATLANTA	12/12/2016	44.00
2.69	SLZ16-0161	MISC. OFFICE SUPPLIES ELLCOTT SQUARE STAPLES ADVANTAGE (STATE CONTRACT)	12/12/2016	1,539.48
			NEW YORK STATE CONTRACT	
Total Purchase Orders:			69	154,091.05



**VI. - UNFINISHED BUSINESS (NONE)**

**VII. - NEW BUSINESS (RESOLUTIONS 3-24)**

**ITEM 3 - FINAL ACCEPTANCE OF PROJECT WITH E&R GENERAL CONSTRUCTION, INC. FOR CONTRACT NO. DA-009, WATER SYSTEM IMPROVEMENTS WALDEN AVENUE (UNION ROAD TO DICK ROAD), TOWN OF CHEEKTOWAGA, PROJECT NO. 201500191, CONTRACT NO. 16-12-04 - \$717,906.30**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 28<sup>th</sup> day of April, 2016, the Erie County Water Authority ("Authority") entered into a contract with E&R General Construction Inc. for Contract No. DA-009, Water System Improvements Walden Avenue (Union Road to Dick Road), Town of Cheektowaga, identified as Contract No. 16-12-04; and

**WHEREAS**, E&R General Construction Inc. has submitted a final invoice in the amount of \$717,906.30; and

**WHEREAS**, DiDonato Associates, P.E., Consulting Engineers and Russell J. Stoll, Executive Engineer recommend acceptance of said project;

**NOW, THEREFORE, BE IT RESOLVED:**

That the above project is hereby accepted by the Authority as of the date hereof.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 4 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY DEBT MANAGEMENT POLICY**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 17<sup>th</sup> day of September, 2008 the Erie County Water Authority ("Authority") adopted a Debt Management Policy ("Policy"); and

**WHEREAS**, Heretofore and on the 30<sup>th</sup> day of August, 2016 the Authority amended Policy 9 of said Policy; and

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director deems it necessary to address the continuing disclosure and IRS arbitrage requirement, and therefore, recommends amending the Policy in its entirety; and

**WHEREAS**, The Authority's Finance Committee concurs with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority amends the Erie County Water Authority Debt Management Policy as set forth in attached Schedule "A".

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

## SCHEDULE "A"

## ERIE COUNTY WATER AUTHORITY

## DEBT MANAGEMENT POLICY

**Purpose**

The following policy is enacted in an effort to standardize and rationalize the issuance and management of debt by the Erie County Water Authority (the "Authority"). The primary objective is to establish conditions for the use of debt and to create procedures and policies that minimize the Authority's debt service and issuance costs, retain the highest practical credit rating, and maintain full and complete financial disclosure and reporting. This policy is a guideline for general use, and allows for exceptions in extraordinary conditions. The policy applies to all debt issued by the Authority.

**Creditworthiness Objectives, Purposes and Uses of Debt**

**Policy 1. Credit Rating:** The Authority seeks to maintain the highest possible credit ratings for all categories of short and long-term debt that can be achieved without compromising delivery of water service and achievement of adopted policy objectives of the Authority.

The Authority recognizes that external economic, natural, or other events may from time to time affect the creditworthiness of its debt. The Authority remains committed to ensuring the actions within its control are prudent and beneficial to its ratepayers.

**Policy 2. Financial Disclosure:** The Authority is committed to full and complete financial disclosure, and to cooperating fully with rating agencies, institutional and individual investors, other levels of government, and the general public to share clear, comprehensible, and accurate financial information. The Authority is committed to complying with secondary disclosure requirements as outlined in Title 17 §240.15c of the Code of Federal Regulations on a timely and comprehensive basis. The Deputy Director of the Authority or his or her designee, or such other person as the Authority shall designate in writing to the Trustee or as part of a Continuing Disclosure Agreement shall be the Responsible Party as defined in the Secondary Market Disclosure requirements. The Cash Manager will be responsible for ensuring compliance for required secondary market disclosures made on the Municipal Securities Rulemaking Board (MSRB's) Electronic Municipal Market Access system (EMMA).

**Policy 3. Capital Planning:** To enhance creditworthiness and prudent financial management, the Authority is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning. Evidence of this commitment to systematic capital planning will be demonstrated through adoption of an annual Capital Budget, supplemented by an additional four year Capital Budget Forecast.

**Policy 4. Capital Financing:** The Authority normally will rely on internally generated funds and/or grants and contributions from other governments to finance its capital needs on a pay-as-you-go basis. Debt will be issued only for capital projects.

**Policy 5. Debt Limits:** The Authority will keep outstanding debt at levels consistent with its creditworthiness objectives, financial plan and Capital Budget and Capital Budget Forecast. The Authority's debt ratio (defined as Total Liabilities divided by Total Assets as of the most recently issued December 31st independently audited financial statements and expressed as a percentage) shall not exceed 40% except in an emergency or an extraordinary event.

#### **Debt Standards and Structure**

**Policy 6. Coverage Ratio:** So long as any Bonds are Outstanding, the Authority's Board of Commissioners each year shall adopt a budget plan that shall at all times maintain rates, fees, rentals and other charges with respect to the Water Works System as shall be required in order that in each fiscal year the net revenues shall equal at least 1.35 times the sum of the debt service on the outstanding bonds for such fiscal year computed as of the beginning of such fiscal year.

**Policy 7. Length of Debt:** Debt will be structured for a period consistent with a fair allocation of costs to current and future ratepayers.

**Policy 8. Debt Structure:** Debt will be structured to achieve the lowest possible net cost to the Authority given market conditions and the urgency of the capital projects. Moreover, to the extent possible, the Authority will design the repayment of its overall debt so as to repay principal as rapidly as possible consistent with maintaining a level debt service profile.

**Policy 9. Types of Bonds:** Bonds may be issued as serial bonds, term bonds, capital appreciation bonds, put bonds or variable rate bonds. Variable rate bonds will be limited to 20% of the Authority's total outstanding bond principal. The use of short-term borrowing, such as bond anticipation notes (BANs) will be undertaken only if the transaction costs plus interest on the debt are less than the cost of internal financing, or available cash is insufficient to meet capital requirements.

**Policy 10. Use of Derivatives:** The Authority will not use derivatives when issuing debt for Authority purposes. A derivative is a financial instrument created from or whose value depends upon (is derived from) the value of one or more separate assets or indices of asset values. As used in public finance, derivatives may take the form of interest rate swaps, futures and options contracts, options on swaps and other hedging mechanisms such as caps, floors, collars and rate locks.

#### **Debt Administration and Process**

The following policies apply to all Authority debt issuance:

**Policy 11. Bond Counsel:** The Authority will retain an external Bond Counsel for all debt issues.

**Policy 12. Financial Advisor:** The Authority will retain an external Financial Advisor for all debt issues. The Financial Advisor shall advise and make recommendations on the execution of bond issuances, redemptions and defeasances.

**Policy 13. Types of Bond Sales:** Authority debt will be issued either through a competitive bidding process or by negotiated sale. The Authority shall retain the services of a Financial Advisor to assist in the administration of the sale process.

**Policy 14. Investment of Bond Proceeds:** All bond proceeds shall be invested in accordance with applicable New York State Statutes and the Authority's adopted Investment Guidelines

**Policy 15. Arbitrage Bonds:**Title 26 §1.148 of the Code of Federal Regulations (IRS Code) restricts the direct and indirect investment of bond proceeds in higher yielding investments and requires that certain earnings on higher yielding investments be rebated to the United States. Violation of these provisions cause the bonds in the issue to become arbitrage bonds, the interest on which is not excludable from the holders gross income. It is the policy of the Authority to comply with all of the IRS Code provisions necessary to protect the tax-exempt status of their bond issues.

The Cash Manager will monitor the computation process which is generally completed by the Authority's Financial Advisor and promptly make any arbitrage rebates resulting from the computation. The initial computation date can be no later than five years after the issue date. Each additional computation is due no later than five years from each proceeding computation date. The final maturity date of a bond issue is also the final computation date.

**ITEM 5 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR ERIE COUNTY WATER AUTHORITY WAREHOUSE LOGISTICAL DESIGN, PROJECT NO. 201600316**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

**WHEREAS**, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

**WHEREAS**, The Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to investigate the material inventory involved (current inventory available) and design a new warehouse operation in the Authority’s Service Center North Garage area ; and

**WHEREAS**, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

**WHEREAS**, The RFP for Erie County Water Authority Warehouse Logistical Design will be conducted pursuant to the enacted legislation, New York State Finance Law ' ' 139-j and 139-k and the Authority’s Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Paul H. Riester, Director of Administration, will be the designated contact person for the RFP with the adoption of this resolution; and

**WHEREAS**, Paul H. Riester, Director of Administration recommends that the Board approve the RFP;

**NOW, THEREFORE BE IT RESOLVED:**

The Authority is hereby authorized to issue a RFP to qualified firms to investigate the material inventory involved (current inventory available) and design a new warehouse operation in the Authority’s Service Center North Garage area.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 6 - AUTHORIZATION TO EXECUTE PRELIMINARY UTILITY WORK AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR MOBILITY AND SAFETY SIDEWALK PROJECT, NY ROUTE 277, SOUTH UNION ROAD, SH 9215 I-90 TO MAIN STREET, TOWN OF AMHERST, VILLAGE OF WILLIAMSVILLE, ERIE COUNTY, PROJECT NO. 201600288, IDENTIFIED AS PIN NO. 5809.95**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Russell J. Stoll, Executive Engineer, has advised that the New York State Department of Transportation ("NYSDOT") has submitted forms for Preliminary Utility Work Agreement for work to be performed on Authority facilities due to the project described as Mobility and Safety Sidewalk Project, NY Route 277, South Union Road, SH 9215 I-90 to Main Street, Town of Amherst, Village of Williamsville, Erie County, identified as PIN No. 5809.95; and

**WHEREAS**, The Authority has existing underground waterline with valve boxes at Station 102+30, 28.4 LT and Station 103+23,29.7 LT; and

**WHEREAS**, The project requires the adjustment of water valve box elevations per contract documents; and

**WHEREAS**, Russell J. Stoll, Executive Engineer recommends the execution of said Preliminary Utility Work Agreement;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Chairman, or in his absence the Vice Chairman, is hereby authorized and directed to enter into a Preliminary Utility Work Agreement with the NYSDOT for the abovementioned project identified as Mobility and Safety Sidewalk Project, NY Route 277, South Union Road, SH 9215 I-90 to Main Street, Town of Amherst, Village of Williamsville, Erie County, identified as PIN No. 5809.95, granting the State of New York authority to perform the adjustment for the Authority and agreeing to maintain facilities adjusted via State-let contract; and be it further

**RESOLVED:** That the Secretary is hereby authorized to forward four copies of the executed Agreement, along with four certified copies of this resolution to the New York State Department of Transportation.

Ayes: Three; Commrs. Jann, Schad and Anderson  
 Noes: None

**ITEM 7 - AWARD OF CONTRACT TO H & K SERVICES FOR CONTRACT NO: OBG-12A STURGEON POINT AND VAN DE WATER IMPROVEMENTS PROJECT, PROJECT NO. 201500169 - \$2,957,800.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and the NYS Contract Reporter on the 27th day of September, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for Contract No: OBG-12A Sturgeon Point and Van de Water Improvements Project; and

**WHEREAS,** Sealed bids or proposals were opened in the office of the Authority on the 1st day of November, 2016, at 11:45 a.m., local time, and were as follows:

<b>BIDDERS</b>	<b>AMOUNT</b>
H & K Services	\$2,957,800.00
Quackenbush Co., Inc.	\$3,490,000.00
STC Construction Inc.	\$3,678,400.00
Nichols Long & Moore Construction Corp.	\$3,867,800.00; and

**WHEREAS,** The bid bonds have all been approved by Anthony Alessi, Claims Representative/Risk Manager; and

**WHEREAS,** Lavonya Lester, Director of Equal Employment Opportunity, has advised that the low bidder, H & K Services has complied with the Authority's Affirmative Action Requirements and recommends that they be allowed to proceed with their contract based on that fact; and

**WHEREAS,** O'Brien & Gere Engineers, Consulting Engineers, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer have reviewed the specifications and bids and determined that H & K Services is the lowest bidder qualified to

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perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

**NOW, THEREFORE, BE IT RESOLVED:**

That it is hereby determined that H & K Services is the lowest responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for Contract No: OBG-12A Sturgeon Point and Van de Water Improvements Project in the total amount of \$2,957,800.00; and be it further

**RESOLVED:** Pursuant to New York State Finance Law ' ' 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

**RESOLVED:** That the Secretary is hereby authorized to return to the unsuccessful bidders their deposit submitted with their bid to the Authority for the abovementioned project; and be it further

**RESOLVED:** That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Comms. Jann, Schad and Anderson  
Noes: None

**ITEM 8 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO. WSA-10, WATER SYSTEM IMPROVEMENTS, TOWN OF CLARENCE, AND VILLAGE OF SLOAN, NEW YORK, PROJECT NO. 201600132**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Contract No. WSA-11, Water System Improvements, Town of Clarence and Village of Sloan, New York; and

**WHEREAS,** The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$5,000.00; and

**WHEREAS,** The Advertisement for Bids for Contract No. WSA-10, Water System Improvements, Town of Clarence and Village of Sloan, New York will be conducted pursuant to

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the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Robert Harris at Wm. Schutt & Associates, P.C., Consulting Engineers will be the designated contact person for the project with the adoption of this resolution;

**NOW, THEREFORE, BE IT RESOLVED:**

That the plans and specifications and form of bid be prepared for Contract No. WSA-10, Water System Improvements, Town of Clarence and Village of Sloan, New York and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

**RESOLVED:** That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 9 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO. WSA-11, WATER SYSTEM IMPROVEMENTS, TOWNS OF CLARENCE, CHEEKTOWAGA, AMHERST AND VILLAGE OF BLASDELL, NEW YORK, PROJECT NO. 201600211**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Contract No. WSA-11, Water System Improvements, Towns of Clarence, Cheektowaga, Amherst and Village of Blasdell, New York; and

**WHEREAS**, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$5,000.00; and

**WHEREAS**, The Advertisement for Bids for Contract No. WSA-11, Water System Improvements, Towns of Clarence, Cheektowaga, Amherst and Village of Blasdell, New York will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Robert Harris at Wm. Schutt & Associates, P.C., Consulting Engineers will be the designated contact person for the project with the adoption of this resolution;

**NOW, THEREFORE, BE IT RESOLVED:**

That the plans and specifications and form of bid be prepared for Contract No. WSA-11, Water System Improvements, Towns of Clarence, Cheektowaga, Amherst and Village of Blasdell, New York and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

**RESOLVED:** That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 10 - APPROVAL OF AMENDMENT NO. 2 OF ERDMAN ANTHONY & ASSOCIATES, INC. TO PROVIDE CONSULTING ENGINEERING SERVICES IN CONNECTION WITH WATER SYSTEM IMPROVEMENTS, NIAGARA FALLS BOULEVARD, TOWN OF AMHERST, IDENTIFIED AS CONTRACT NO. EA-010, PROJECT NO. 201500192 - \$5,542.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 9<sup>th</sup> day of July, 2015, the Erie County Water Authority ("Authority") entered into an agreement with Erdman Anthony & Associates, Inc. to render professional engineering services for Contract No. EA-010, design and construction of approximately 5,600 linear feet of new watermain along Niagara Falls Boulevard in Amherst from Kenmore Avenue to Eggert Road; and

**WHEREAS**, Said consultant has submitted Amendment No. 2 in the sum of \$5,542.00 to revise the fee for the General Services phase of the Professional Services Contract; and

**WHEREAS**, The reason for said change is because additional General Services are required due to the increase in the project schedule; and

**WHEREAS**, Russell J. Stoll, Executive Engineer recommend approval of said Amendment No. 2;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 2 of Erdman Anthony & Associates, Inc. in the amount of \$4,870.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 2 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 11 - APPROVAL OF AMENDMENT NO. 2 OF WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C. TO RENDER CONSULTING ENGINEERING SERVICES FOR STORAGE TANK REFURBISHING, IDENTIFIED AS CONTRACT NO. W-22, PROJECT NO. 201300266 - \$12,500.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 19<sup>th</sup> day of December, 2013, the Erie County Water Authority ("Authority") entered into an agreement with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. ("Wendel"), formerly known as Audubon Architecture, Engineering, Surveying and Landscaping Architecture, P.C. for professional consulting engineering services for Storage Tank Refurbishing, identified as Contract No. W-22; and

**WHEREAS**, Said consultant has submitted Amendment No. 2 in the sum of \$12,500.00 to provide for the following change:

1. Increase the fee for General Services for Contract W-22A, Ball South Tank Replacement (prestressed concrete).

**WHEREAS**, The reason for said change is because additional engineering effort was required due to overall duration of the project and for the 54" tank outlet branch piping leak and 54" joint seals. Estimated project duration was 8 months; the actual project lasted approximately 13 months; and

**WHEREAS**, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend approval of said Amendment No. 2;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 2 of Wendel in the amount of \$12,500.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 2 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 12 - AUTHORIZATION TO EXTEND THE CONTRACT WITH HOHL INDUSTRIAL/ALLEN MARINE FOR BUOY INSTALLATION AND UNDERWATER SERVICES 2012-2015, PROJECT NO. 201200201, IDENTIFIED AS CONTRACT NO. 12-27-10 - \$47,783.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** Heretofore and on the 11<sup>th</sup> day of September, 2012 the Erie County Water Authority ("Authority") entered into a contract with Hohl Industrial/Allen Marine for buoy installation and underwater services 2012-2015, identified as Contract No. 12-27-10; and

**WHEREAS,** Pursuant to Paragraph 20 of the Instruction to Bidders section of the Contract, any contract entered into pursuant to the bid to supply the Authority requirements of goods and/or services for a definite period of time as stated in the specifications may be extended for not more than two successive periods of equal length at the same bid price upon the mutual agreement of the successful bidder and the Authority; and

**WHEREAS,** Heretofore and on the 19<sup>th</sup> day of November, 2015 the Authority extended the contract for a one year period through December 31, 2016; and be it further

**WHEREAS,** Hohl Industrial/Allen Marine submitted a letter dated October 26, 2016 requesting another one year extension; and

**WHEREAS,** John Mogavero, Chemist and Chief WTPO and Russell J. Stoll, Executive Engineer recommend extending the contract for a second one year period;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority extends the contract with Hohl Industrial/Allen Marine for buoy installation and underwater services 2012-2015, identified as Contract No. 12-27-10 for a one year period through December 31, 2017; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute the Contract Extension Form submitted.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 13 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO MJ PETERSON - \$2,000.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** On the 2<sup>nd</sup> day of November, 2016, MJ Peterson applied for two services at 276 Sundridge Drive upper and lower units, Town of Amherst, New York and deposited with the Erie County Water Authority ("Authority") the sum of \$4,000.00; and

**WHEREAS,** Donna Spencer, Customer Service Representative, has advised that only one service was installed; and

**WHEREAS,** Karen A. Prendergast, Comptroller, recommends that the Authority refund the \$2,000.00 deposit of MJ Peterson; and

**NOW, THEREFORE, BE IT RESOLVED:**

That the Comptroller is hereby authorized and directed to refund \$2,000.00 to MJ Peterson.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 14 - AUTHORIZATION TO CARRY OVER 2016 VACATION TIME TO 2017 VACATION TIME**

Motion by Mr. Anderson seconded by Mr. Schad and carried that the following individuals are permitted to carry over their 2016 vacation balance into 2017 and utilize such balance during 2017:

Robert J. Lichtenthal, Jr., Deputy Director  
 Paul H. Riester, Director of Administration  
 John J. Mogavero, Chemist/Chief WTPO

Ayes: Three; Commrs. Jann, Schad and Anderson  
 Noes: None

**ITEM 15 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2016**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, In a resolution dated November 5, 2015, the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2016; and

**WHEREAS**, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

**WHEREAS**, The Authority has been advised by John Mogavero, Chemist & Chief Water Treatment Plant Operator, additional funding is needed for the SCADA Transition project at the Van De Water Plant; and

**WHEREAS**, In order to provide the funding for this item, unused funds within the Capital Budget will need to be re-allocated as follows:

<u>Unit No</u>	<u>Capital No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
1015	101206	Scada Transition	<u>\$ 200,000</u>	
2510	101015	NC-34		<u>\$ 200,000</u>
			Totals \$ 200,000	\$ 200,000

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority's Annual Capital Budget for the fiscal year 2016 be amended as listed above.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 16 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER  
AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2016**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, In a resolution dated November 5, 2015, the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2016; and

**WHEREAS**, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

**WHEREAS**, The Authority has been advised by Paul Riester, Director of Administration, savings can be realized by purchasing copy machines vs leasing;

**WHEREAS**, A new item will need to be added to the 2016 Capital Budget; and

**WHEREAS**, In order to provide the funding for this item, unused funds within the Capital Budget will need to be re-allocated as follows:

<u>Unit No</u>	<u>Capital No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
3035	101275	Copy Machine for Ellicott Square	<u>\$ 13,055</u>	
3070	101147	Service Center Roof Replacement		<u>\$ 13,055</u>
		Totals	\$ 13,055	\$ 13,055

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority's Annual Capital Budget for the fiscal year 2016 be amended as listed above.

Ayes: Three; Commrs. Jann, Schad and Anderson  
 Noes: None

**ITEM 17 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2016**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** In a resolution dated November 5, 2015, the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2016; and

**WHEREAS,** From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

**WHEREAS,** The Authority has been advised by Jay Meyers, Production Engineer, funding is needed in the Capital Budget for a Load Bank which was initially budgeted for under the Operating and Maintenance Budget; and

**WHEREAS,** In order to provide the funding for this item, unused funds within the Capital Budget will need to be re-allocated as follows:

<u>Unit No</u>	<u>Capital No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
1015	101276	Load Bank	<u>\$ 65,600</u>	
2510	101015	NC-34		<u>\$ 65,600</u>
Totals			\$ 65,600	\$ 65,600

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority's Annual Capital Budget for the fiscal year 2016 be amended as listed above.

Ayes: Three; Commrs. Jann, Schad and Anderson  
 Noes: None

**ITEM 18 - SALARY INCREMENTS - JANUARY 1, 2017**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** The Erie County Water Authority adopted a Career and Salary Plan for its employees, which, among other things, provides a five-step wage and salary increment schedule; said increments shall be granted after due consideration of merit and quality of individual performance; and

**WHEREAS,** The compensation for each increment shall be as specified in the salary schedules for each specific salary grade; and

**WHEREAS,** Satisfactory evaluations have been presented to the Board for the employees listed on the attached sheet recommending increments;

**NOW, THEREFORE, BE IT RESOLVED:**

That the awarding of salary increments to the employees listed on the attached sheet in their respective salary grades and to the steps listed on their increment anniversary, namely January 1, 2017 is hereby approved; and be it further

**RESOLVED:** That the Comptroller is hereby directed to pay said increments in accordance with the amendment to the Career and Salary Plan herein described.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

## SALARY STEP INCREMENTS - JANUARY 2017

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP
243	Barber	Benjamin	Meter Service Crew Chief	C	25	2	3
410	Beecher	Stephen	Water Treatment Plant Operator	A	6B	3	4
821	Burns	Joseph	Secretary to the Authority	E	35E	2	3
127	Carias	Randy	Water Treatment Plant Operator	A	6B	1	2
25	Catanzaro	John	Crew Chief (ECWA)	C	22F	3	4
125	Chesnut	Donna	Planner - Geographic Information Systems	C	13	B	1
406	Czosnyka	Thaddeus	Control Operator	A	6B	4	5
855	Denzler	Steven	Distribution Engineer	E	25E	1	2
129	Fleming	Sherry	Account Clerk	C	05	B	1
901	Gil	Melody	Account Clerk	C	05	2	3
409	Grimaldi	Jordan	Water Utility Worker	A	3A	4	5
894	Kirst	Amy	Account Clerk	C	05	3	4
813	Lester	Lavonya	Director of Equal Employment Opportunity (ECWA)	E	16E	1	2
903	Lewkowicz	Michael	Coordinator of Employee Relations	E	27E	4	5
816	Mattina	Jacqueline	Deputy Associate Attorney	E	18E	2	3
110	Mattison	John	Instrumentation Electrical & Electronic Technician	C	26	1	2
729	McCracken	Terrence	Director of Employee Relations	E	29E	4	5
417	McKernan	Ryan	Water Treatment Plant Operator	A	6B	1	2
405	Meegan	Timothy	Water Utility Worker	A	3B	4	5
853	Michnik	Daniel	Administrative Assistant	E	19E	1	2
266	Miklos	Paul	Production Technician	C	23	4	5
882	Norek	Nicolette	Data Entry Operator	C	05	4	5
404	O'Neil	Sean	Water Utility Worker	A	3A	4	5
402	Papierz	Scott	Water Treatment Plant Operator	A	6B	3	4
115	Popek	Karl	Control Operator	A	6B	2	3
762	Reed	Scott	Senior Programmer Analyst	C	29	4	5
143	Sanok	Kathy	Messenger	C	01	B	1
881	Sieracki	Michael	Customer Service Representative	C	05	4	5
900	Skiba	Nathaniel	Water Treatment Plant Operator	A	6B	3	4
126	Slowik	Leah	Account Clerk	C	05	B	1
270	Spencer	Steven	Senior Meter Service Worker	C	12	3	4
747	Stockdale	Brett	Instrumentation Electrical & Electronic Technician	C	26	2	3
880	Wesner	Andrew	Customer Service Representative	C	05	4	5
128	Willson	Timothy	Water Treatment Plant Operator	A	6B	1	2

**ITEM 19 - FIRST LONGEVITY INCREMENTS - JANUARY 1, 2017**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, By Item No. 2 of the Minutes of the Meeting of January 31, 1963, the Authority adopted the following amendment to its Career and Salary Plan to provide for a longevity increment:

When an employee holding a position allocated to a salary grade prescribed in the Erie County Water Authority's Career and Salary Plan, adopted by resolution of the Authority dated October 11, 1956, has reached, by or after January 1, 1964, a salary equal to or in excess of the maximum salary grade of the grade of his/her position, a position in the same salary grade for a period of five (5) years in the aggregate, he/she shall be entitled on the first day of the fiscal year following completion of such service, to receive an additional increment of the grade to which his/her position is allocated, provided, however, that the salary of such employee shall not be increased pursuant to this provision to an amount in excess of the maximum salary of the grade of his/her position plus one additional increment of such grade; and

**WHEREAS**, The employees listed on the attached sheet are entitled to a first longevity increment inasmuch as the date of their last regular increment was five years or more;

**NOW, THEREFORE, BE IT RESOLVED:**

That the awarding of first longevity increments to the employees listed on the attached sheet in the grade to which their positions are allocated commencing January 1, 2017 in accordance with the aforementioned amendment to the Career and Salary Plan is hereby approved; and be it further

**RESOLVED:** That the Comptroller is hereby directed to pay said increments in accordance with the amendment to the Career and Salary Plan herein described.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

## FIRST LONGEVITY INCREMENTS - JANUARY 2017

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP
648	D'Amico	Steven	Business Office Manager	E	27E	5	5+1
1018	Spier	C. Scott	General Crew Chief	E	19E	5	5+1
338	Stechenfinger	Carl	Senior Water Treatment Plant Operator	C	22	5	5+1
73	Stojkovski	John	Water Utility Worker	A	3A	5	5+1
787	Zajdel	Sharon	Confidential Secretary (Legal)	E	14E	5	5+1

**ITEM 20 - ADDITIONAL LONGEVITY INCREMENTS - JANUARY 1, 2017**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, By resolution identified as Item No. 27 of the Minutes of the Meeting of April 1, 1969, the Erie County Water Authority adopted the amendment to its Career and Salary Plan for hourly-rated employees in Sub Grade 1 through Grade 6, inclusive, to provide, among other things, a second longevity increment; and

**WHEREAS**, Said increment is as follows:

When an employee has received his/her first longevity increment in accordance with the provisions of Item No. 2 of the Minutes of the Meeting of January 31, 1963, and continues in the same position for an additional five (5) years without increments, he /she shall be entitled, on such first day of the fiscal year following completion of such service, to receive a second longevity increment of the grade to which his/her position is allocated, provided, however that the salary of such employee shall not be increased pursuant to this provision to an amount in excess of the maximum salary of the grade of his/her position plus two additional increments in such grade; and

**WHEREAS**, By resolution identified as Item No. 31 of the Minutes of the Meeting of February 10, 1970, the Authority amended its Career and Salary Plan for annual salaried employees in Grade 1 through 36 inclusive, to provide the aforementioned second longevity increment to these employees; and

**WHEREAS**, By resolution identified as Item No. 6 of the Minutes of the Meeting of April 1, 1971, the Authority authorized a third longevity increment to be provided after an employee continues in the same position for an additional five (5) years without increments; said increment shall not exceed the salary grade of the position to an amount in excess of the maximum salary of the grade plus three (3) additional increments of such grade; and

**WHEREAS**, By resolution identified as Item No. 27 of the Minutes of the Meeting of March 12, 1987, the Authority authorized a fourth longevity step for employees in the white-collar bargaining unit and employees not eligible for membership in a collective bargaining unit; said increment to be provided after an employee is in the same salary grade for an additional five (5) years without increments after receiving his/her third longevity increment; and

**WHEREAS**, By resolution identified as Item No. 38 of the Minutes of the Meeting of July 9, 1987, the Authority authorized the aforementioned fourth longevity step under the same conditions for employees in the Blue Collar Bargaining Unit; and

**WHEREAS,** By resolution identified as Item No. 22 of the Minutes of the Meeting of September 9, 1999, the Authority authorized a fifth longevity step and reduced the interval from five (5) years to four (4) years for employees in the White Collar Bargaining Unit; and

**WHEREAS,** That the employees listed on the attached sheet are entitled to additional longevity increments effective January 1, 2017 in accordance with the terms of the Authority's Career and Salary Plan;

**NOW, THEREFORE, BE IT RESOLVED:**

That the awarding of additional longevity increments to the employees listed on the attached sheet in the grades to which their positions are allocated commencing January 1, 2017 in accordance with the aforementioned amendment to the Career and Salary Plan is hereby approved; and be it further

**RESOLVED:** That the Comptroller is hereby directed to pay said increments to the above employees.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

## ADDITIONAL LONGEVITY INCREMENTS - JANUARY 2017

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP
727	Alessi	Anthony	Claims Representative - Risk Manager	E	17E	5+2	5+3
244	Becker	Mathias	Meter Service Worker	A	4B	5+1	5+2
571	Byrne	Karen	Senior Customer Service Representative (Restoration Coordinator)	C	10	5+1	5+2
624	Coffelt	Dana	Construction Inspector	C	19	5+2	5+3
652	Damstetter	Thomas	Construction Inspector	C	19	5+3	5+4
735	Dolce	James	Laboratory Technician (Environmental Microbiology)	C	10	5+3	5+4
42	Elling	Timothy	Dispatcher (Water)	A	6A	5+2	5+3
580	Fabozzi	Patricia	Supervising Stenographic Secretary	E	15E	5+1	5+2
918	Hlavaty III	Joseph	Chief Customer Service Representative	C	21	5+4	5+5
671	Mawk	Charles	Engineering Draftsworker	C	07	5+1	5+2
43	Mazgaj	Edwin	Water Utility Worker	A	3A	5+2	5+3
48	Merkel	Thomas	Water Utility Worker	A	3A	5+1	5+2
352	Nosowicz	Gary	Control Operator	A	6B	5+4	5+5
572	Porebski	Penelope	Employee Benefits Specialist	E	15E	5+3	5+4
738	Schlierf	Jeffrey	Senior Micro Technical Support Specialist (ECWA)	C	23	5+1	5+2
659	Spratz	Nicholas	Construction Inspector	C	19	5+1	5+2

**ITEM 21 - AWARD OF CONTRACT TO KNW SALES, LLC. d/b/a PERTECH FOR FURNISHING AND DELIVERING CHLORINE FEED EQUIPMENT FOR THE ERIE COUNTY WATER AUTHORITY'S VAN DE WATER AND STURGEON POINT WATER TREATMENT PLANTS, PROJECT NO. 201600303 - \$50,300.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and the NYS Contract Reporter on the 21st day of November, 2016, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for Furnishing and Delivering Chlorine Feed Equipment for the Erie County Water Authority's Van de Water and Sturgeon Point Water Treatment Plants; and

**WHEREAS**, A sealed bid or proposal was opened in the office of the Authority on the 13th day of December, 2016, at 11:00 a.m., local time, and was as follows:

<b>BIDDER</b>	<b>AMOUNT</b>
KNW Sales, LLC d/b/a PERTECH*	\$50,300.00

\*Only bid received; and

**WHEREAS**, A certified check has been approved by Anthony Alessi, Claims Representative/Risk Manager; and

**WHEREAS**, John Mogavero, Chemist/Chief WPTO has reviewed the specification and bid and determined that KNW Sales, LLC, d/b/a PERTECH is a responsible bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

**NOW, THEREFORE, BE IT RESOLVED:**

That it is hereby determined that KNW Sales, LLC d/b/a PERTECH is a responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for Furnishing and Delivering Chlorine Feed Equipment for the Erie County Water Authority's Van de Water and Sturgeon Point Water Treatment Plants in the estimated contract value of \$50,300.00; and be it further

**RESOLVED:** Pursuant to New York State Finance Law ' ' 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

**RESOLVED:** That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 22 - AUTHORIZATION TO AMEND THE AUTHORITY'S CAREER AND SALARY PLAN - BI-WEEKLY EMPLOYEES NOT ELIGIBLE FOR MEMBERSHIP IN A COLLECTIVE BARGAINING UNIT**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** The Erie County Water Authority (the "Authority") has periodically adopted resolutions establishing a Career and Salary Plan which plan has been amended by resolution of the Authority from time to time; and

**WHEREAS,** Certain employees of the Authority are represented for the purpose of collective bargaining by AFSCME Local 930 and CSEA Local 1000; and

**WHEREAS,** Certain bi-weekly employees of the Authority not included in either of the two bargaining units within the Authority are referred to as "Managerial/ Confidential" employees; and

**WHEREAS,** The Authority deems it advisable to provide for all "Managerial/ Confidential" employees that are not covered under separate contract a salary increase of 3%;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority's Career and Salary Plan is amended providing the abovementioned salary increase of 3.0% for all "Managerial/Confidential" employees that are not covered under separate contract effective January 1, 2017.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

1635

**ITEM 23 - Service Connection Work Order List:**

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2016-43 and 2016-44, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 15-03-02 and to Russo Development, Inc. for Service Area No. 2 under Contract No. 15-04-02 and large services under Contract No. 15-02-01 to Kandey Company, Inc.

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 12/02/2016  
PAGE: 1

TO: KANDEY COMPANY INC  
19 RANSIER DR  
WEST SENECA NY 14224-2245

NO.: 2016-43  
DATE: 12/02/2016  
CONTRACT: 15-02-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HERON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
867909409	7125 ELLICOTT RD	ORCHR PARK	HILLCREST FIRE CO	2"	Domestic	WATER DISTRICT	S		2,400.00	60614338-3
COMMENTS: ALSO 4" PFP OWIP 61247										
867909410	7125 ELLICOTT RD	ORCHR PARK	HILLCREST FIRE CO	4"	PFP	WATER DISTRICT	S		12,900.00	60614339-5
COMMENTS: ALSO 2" DOM OWIP # 61249										

DISTRIBUTION ENGINEER: *Russell J. Schell*      COMPTROLLER: *Karen A. Pendergast*      SECRETARY: *J. O.*

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DMF*  
*12-2-16*

12/15/16

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 12/02/2016  
PAGE: 2

TO: RUSSO DEVELOPMENT INC  
535 WEST MAIN ST  
SPRINGVILLE NY 14141

NO.: 2016-43  
DATE: 12/02/2016  
CONTRACT: 15-04-02

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HERON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
958903	4203 ARTHUR CT	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60590609-9
958904	4205 ARTHUR CT	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60590610-2
959766	3617 DELLILAH LN	HAMBURG	EDDY & LEWIN HOMES INC	3/4	Residential				2,000.00	60610556-1
960072	6635 WILLOW RIDGE DR	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60615411-0
341000169	980 MEIER RD	EVANS	DONALD F SCHIEDEL II	1"	Residential	WATER DISTRICT			2,000.00	60617906-1

DISTRIBUTION ENGINEER: *Russell J. Stoltz*      COMPTROLLER: *Karen A. Pennington*      SECRETARY: *J. J. O.*

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*AMS  
12-2-16*

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 12/02/2016  
PAGE: 3

TO: NICHOLS LONG & MOORE CONST CORP  
149 GUNVILLE RD  
LANCASTER NY 14086

NO.: 2016-43  
DATE: 12/02/2016  
CONTRACT: 15-03-02

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960140	3729 UNION RD	CHEBETOWGA	ACQUEST VILLAGE PLAZA LLC	2"	Domestic		S		2,400.00	60616169-6
960191	5888 KILKENNY MANOR	CLARENCE	FORBES HOMES INC	3/4	Residential		T		2,000.00	60618770-3
315911559	85 PENNY LN	AMHERST	REGENCY BUILDERS LLC	1"	Residential	WATER DISTRICT	A		2,000.00	44771680-4
715600025	577 RANSOM RD	LANCASTER	SCOTT PEZDEK	3/4	Residential	WATER DISTRICT	C		2,000.00	26144250-6
COMMENTS: SURVEY WITH APPL										
715905119	36 WORTHINGTON LN	LANCASTER	ALBERT V RANDACCIO BLDG	3/4	Residential	WATER DISTRICT			2,000.00	60543134-5
715905184	702 PLEASANTVIEW DR	LANCASTER	RYAN HOMES	3/4	Residential	WATER DISTRICT	C		2,000.00	60543201-8
715905256	4 MIDDLEBURY LN	LANCASTER	RYAN HOMES	3/4	Residential	WATER DISTRICT			2,000.00	60543273-9
715905962	6 PEAR TREE LN	LANCASTER	MARRANO/MARC EQUITY CORP	3/4	Residential	WATER DISTRICT			2,000.00	60603177-8

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 12/02/2016  
PAGE: 4

TO: NICHOLS LONG & MOORE CONST CORP  
149 GUNVILLE RD  
LANCASTER NY 14086

NO.: 2016-43  
DATE: 12/02/2016  
CONTRACT: 15-03-02

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
621500223	12761 CARNEY RD	NEWSTEAD	THOMAS D SMART	3/4	Residential	WATER DISTRICT C			2,000.00	60618402-4

COMMENTS: SURVEY SHOWS SETBACK 109'

DISTRIBUTION ENGINEER: *Russell J. Felt*      COMPTROLLER: *Lorena R. Rindge*      SECRETARY: *M J O*

CONDITIONS

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DMB  
12-2-16*

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 12/09/2016  
PAGE: 1

TO: KANDEY COMPANY INC  
19 RAMSIER DR  
WEST SENECA NY 14224-2245

NO.: 2016-44  
DATE: 12/09/2016  
CONTRACT: 15-02-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
715906060	18 LANCASTER PKWY	LANCASTER	JAGG ELECTRICAL & CONTROL	2"	Domestic	WATER DISTRICT			2,400.00	60611015-6
COMMENTS: ALSO 4" PFP OWIP #61224 ADDR CORRECTION -16 TO 18										
715906061	18 LANCASTER PKWY	LANCASTER	JAGG ELECTRICAL & CONTROL	4"	PFP	WATER DISTRICT			11,100.00	60611016-8
COMMENTS: ALSO 2" DOM OWIP #61252 ADDR CORRECTION FROM 16-18										
601909273	30 DYKE RD	W SENECA	VSP & ASSOCIATES CORP	4"	PFP	WATER DISTRICT			9,700.00	60616168-4
COMMENTS: OWIP 61251										

DISTRIBUTION ENGINEER: *Jonah P. Korbak 12/9/16*      CONTROLLER: *Karen G. Redeyea*      SECRETARY: *J. B.*

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*MS*  
*12-9-16*

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 12/09/2016  
PAGE: 2

TO: RUSSO DEVELOPMENT INC  
535 WEST MAIN ST  
SPRINGVILLE NY 14141

NO.: 2016-44  
DATE: 12/09/2016  
CONTRACT: 15-04-02

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
918001009	1699 BOIES RD	AURORA	MICHAEL JAMES	2"	Residential	WATER DISTRICT C			2,400.00	60617728-3

COMMENTS: SURVEY SHOWS HOUSE 201' BACK

DISTRIBUTION ENGINEER: *Jerry F. Knalsh 12/9/16*     
 CONTROLLER: *Karen A. Hendry*     
 SECRETARY: *M.J.O.*

CONDITIONS  
 SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
 THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DMF*  
*12-9-16*

1641

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 12/09/2016  
PAGE: 3

TO: NICHOLS LONG & MOORE CONST CORP  
149 GUNVILLE RD  
LANCASTER NY 14086

NO.: 2016-44  
DATE: 12/09/2016  
CONTRACT: 15-03-02

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960195	8470 STANLEY RD	CLARENCE	KELKENBERG HOMES INC	3/4	Residential		C		2,000.00	60618949-2
COMMENTS: SURVEY WITH APPL										
715005834	34 ANN MARIE DR	LANCASTER	LOVEJOY BUILDERS INC	3/4	Residential	WATER DISTRICT			2,000.00	24858420-6

DISTRIBUTION ENGINEER: *Joseph F. Kowalko - 12/9/16*      CONTROLLER: *Thomas A. Pendergast*      SECRETARY: *M. J. B.*

CONDITIONS

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*MSB  
12-9-16*

12/15/16

Motion by Mr. Jann, seconded by Mr. Anderson and carried unanimously to amend the agenda to add Item No. 24 as follows:

**ITEM 24 - FREEDOM OF INFORMATION LAW APPEAL DETERMINATION**

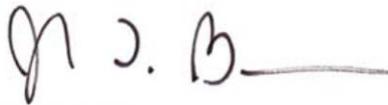
Motion by Mr. Jann seconded by Anderson and carried to deny the Freedom of Information Law appeal of Daniel Telvock received on December 9, 2016.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**VIII. - ADJOURNMENT**

Motion by Mr. Anderson, second by Mr. Schad and carried that the meeting adjourn.

A handwritten signature in black ink, appearing to read "J. T. Burns", followed by a horizontal line.

Joseph T. Burns  
Secretary to the Authority

SLZ